

# British Association for Paediatric Nephrology

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## BAPN Winter Business meeting minutes

**Venue:** Education Centre, Birmingham Children's Hospital

**Friday 3<sup>rd</sup> December 2010**  
**10.00-11.30**

**Present:** Mark Bradbury, Jane Tizard, Peter Houtman, Judith van der Voort, Kjell Tullus, Mark Taylor, Meeta Malik, David Milford, Andrew Lunn, Carol Inward, Catherine O'Brien, Simon Waller, Larissa Kerecuk, Helen Jones, Jon Jim Kim, Leah Krishchock, Moin Saleem, Mohan Shenoy, Wesley Hayes, V Ganesan, Sally Hulton, Ben Reynolds, Mary McGraw

**Apologies:** Sally Feather, Maggie Fitzpatrick, Heather Maxwell, Jan Dudley, Kay Tyerman, Milos Ognjanovic

**1. Minutes of the last meeting**  
of 18th May 2010 were agreed as a correct record

**2 Presidents report**  
The president summarised her activities in her roles as Trustee of the Renal Association, Chair of the Executive of the BAPN and member of the Executive of the Renal Association, Chair of nephrology networks group, member of the NHS Kidney Care Supporting Young Adults Steering group and in responding to enquiries and consultation

**3 Secretary's report**  
Dr McGraw presented the secretary's report in her absence.

It was noted that a lay member of BAPN Executive committee has been appointed, and a new BAPN logo introduced.

The changes to the constitution were noted as had been agreed at the AGM but which were subject to a postal vote. Because the initial vote had had such a poor response the deadline has been extended to 6<sup>th</sup> December. All members who have not voted were encouraged to vote and to encourage their colleagues to do so. It was questioned whether the poor response had been due to a continuing problem with members receiving enews because of hospital firewalls or incomplete membership lists

**Action:** Dr McGraw to ask Sally Feather to check completeness of enews circulation

### **3. Treasurer's report**

The treasurer presented the accounts.

It was noted that from RA funds the BAPN receives £4000 to cover the cost of committee expenses and £750 which is donated to Kidney Alliance.

It was noted that from the BAPN restricted funds account this year £100,000 had been paid towards research (KKR money designated for this purpose) £3000 to MCRN (KKR money designated for this purpose)

£115.70 for outstanding expenses before this were paid from BAPN/RA funds.

It was noted that the fee to MCRN had been negotiated down from £10k per annum to £3k per annum and KKR have agreed to continue to pay this.

It was noted that the outstanding balance is £31,103.70.

There was a discussion about the use of these funds and it was agreed that these could be used to support trainees meetings if funds from other sources did not cover these, and travel bursaries. It was also agreed that these funds could be used to support a variety of activities that the Association felt important to conduct and for which applications for other sources of funds have not successful

The treasurer confirmed that she has no oversight of the trainees account which is run independently by the trainees

### **4. CSAC report**

Dr McGraw presented the CSAC chair's account in her absence.

It was noted that Dr Tyerman had replaced Dr Hulton as training advisor. Dr Hulton was thanked hard work for the CSAC over many years. It was also noted that Dr Helen Jones had replaced Dr McCarthy as trainee representative

It was noted that 4 appointments had been made to the NTN Grid starting in September 2011. The status of the current trainees was noted

Recent consultant appointments were noted and those members congratulated

It was noted that the framework for competences is being updated and that this work is expected to be complete by March 2011

It was noted that 3 trainees taken part in the ST7 assessment. Dr McGraw outlined the structure of the assessment and the role of the CSAC within it. It was noted that the RCPCH had agreed this should be a future part of the assessment strategy and that a submission is being made to the GMC. If this is agreed the first assessment is anticipated to take place in Spring 2012 and those trainees entering level 3 training from January 2011 will be required to take it.

## **5. Clinical services report**

No report had been presented but Dr McGraw reported that the Chair of the Clinical Services subcommittee was involved in the paediatric nephrology networks project and is to become involved in producing a paediatric addendum to an NHS Kidney Care project on coding and costing of renal units

It was noted that Civil Eyes had recently held a meeting with leads from paediatric renal units to present their data on paediatric nephrology services. These data will be sent to all units and members are encouraged to look at this. It was noted that coding practice in different units is very different

## **6. Standards and Guidelines report**

Recent achievements have included

- Care plans on BAPN website in word format so they can be modified
- Questionnaires on Patient Reported Outcome Measures for those on HD PD and transplant are on website for members use
- Standards for renal biopsy are on the website
- Patient information leaflets produced by GOSH are available from Leah Krishchock on request. In addition it was noted that Dr Dudley has made a bid to BKPA to fund a project to produce BAPN endorsed patient information leaflets
- Responding to a series of consultations
- Contributing to nephrology networks project

The future plans include making available a standards document for peer review of paediatric renal units and guideline development

## **7. Trainees report**

It was noted that of the current 12 trainees 4 are in clinical posts, 4 in research and 4 post CCT.

The success of the recent trainees meetings in Glasgow in January and London in July were noted. The next meeting is in January 2011 in Manchester. Dr Jones also pointed out that trainees also enjoyed meeting of the adult renal SpR club.

## **8. SPIN report**

Dr Houtman summarised the diverse structures and relationships, the basis of his survey presented at last year's meeting and which has now become part of the information in nephrology networks project.

He reported the SPIN membership of the Association was continuing to increase with 10 agreed at the AGM and a further 2-3 applications since. The challenge is how to make sustainable group within the Association; having a meeting of the SPIN group annexed to another BAPN meeting was suggested

Dr Houtman also presented the current structure for training using the Special Studies Module in Paediatric Nephrology Framework It was noted that the RCPCH have

recently produced a flow diagram as to how this should work. All the steps are not currently being used consistently and the CSAC is not aware of all those training via this route but it is hoped that it will have a greater input into this in future

**Action:** All members who have someone following that module within their unit are encouraged to let Maggie Fitzpatrick Chair of CSAC know

## **9. Communication Officer's report**

Dr Krishchock gave an overview of her responsibilities and of the website functions.

She reported that she had received information for the patient information leaflets from both units and parents

She is putting together a questionnaire for members asking them about what their views and wishes for the website and she encouraged members to complete this when they receive it

## **10 Annual general Meeting**

The AGM will be held during the Renal Association meeting 6-9<sup>th</sup> June although the exact date has yet to be confirmed

The Research Officer and Research and Audit officer did not give reports but gave detailed presentations on their activities as part of the Scientific section of the meeting